

To: Members of the Oxfordshire Health & Wellbeing Board

Notice of a Meeting of the Oxfordshire Health & Wellbeing Board

Thursday, 17 July 2014 at 2.00 pm in Meeting Rooms 1 & 2

County Hall, New Road, Oxford

Peter G. Clark.

Peter G. Clark
County Solicitor

July 2014

Contact Officer: **Julie Dean, Tel: (01865) 815322**
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Membership

Chairman – Councillor Ian Hudspeth
Vice Chairman - Dr Joe McManners

Board Members:

Councillor Mark Booty (West Oxfordshire District Council)	Chairman of the Health Improvement Partnership Board
Councillor Mrs Judith Heathcoat (Oxfordshire County Council)	Chairman of the Adult Health & Social Care Partnership Board
Councillor Hilary Hibbert-Biles (Oxfordshire County Council)	Cabinet Member for Public Health & Voluntary Sector
John Jackson	Director for Social & Community Services
Vacancy	Chairman of the Children & Young People's Partnership Board
Jim Leivers	Director for Children, Education & Families
Vacancy	Vice Chairman of the Adult Health & Social Care Partnership Board
Dr Jonathan McWilliam	Director of Public Health
Matthew Tait	Area Director, Thames Valley NHS Commissioning Board
Councillor Melinda Tilley (Oxfordshire County Council)	Vice Chairman of the Children & Young People's Partnership Board
Councillor Ed Turner (Oxford City Council)	Vice Chairman of the Health Improvement Partnership Board
Jean Nunn-Price	Chairman of Healthwatch Oxfordshire

In Attendance: Joanna Simons, Chief Executive, OCC and David Smith, Chief Executive, OCCG

Notes: • **Date of next meeting: 13 November 2014**

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Rachel Dunn on (01865) 815279 or rachel.dunn@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. **Welcome by Chairman, Councillor Ian Hudspeth**
2. **Apologies for Absence and Temporary Appointments**
3. **Declarations of Interest - see guidance note opposite**
4. **Petitions and Public Address**
5. **Note of Decisions of Last Meeting (Pages 1 - 12)**

To approve the Note of Decisions of the meeting held on 13 March 2014 (**HBW5**) and to receive information arising from it.

6. **Performance Report (Pages 13 - 40)**

2:05

Board Members responsible: Members of the Health & Wellbeing Board
Person coordinating reports: Director of Public Health

There will be a review of current performance (**HWB6**) against all the outcomes for 2013 – 14 set out in the Health & Wellbeing Strategy.

Performance for each Partnership Board will be presented in turn:

- Children & Young People Partnership Board (Lucy Butler and Cllr Melinda Tilley)
- Adult Health & Social Care Partnership Board (John Jackson and Cllr Mrs Judith Heathcoat)
- Health Improvement Partnership Board (Dr Jonathan McWilliam and Cllr Mark Booty)

7. **OCCG 5 Year Strategy and Plan 2014/15 - 2018/19 (Pages 41 - 124)**

2:15

Board Members responsible: Clinical Chair, Oxfordshire Clinical Commissioning Group (OCCG), Director for Social & Community Services
Persons giving report: Chief Executive, OCCG and Director for Social & Community Services

The OCCG 5 Year Strategy for 2014/15 – 2018/19 and Implementation Plan is before

the Board at **HWB7** for sign off prior to its approval by the OCCG Board.

A position paper on the Better Care Fund is also attached at **HWB7**.

Action Required: to

(a) agree the OCCG 5 Year Plan prior to its approval at the OCCG Board;

(b) note the changes to the Better Care Fund and the implications for plans in Oxfordshire;

(c) agree to hold an additional meeting of the Board at an appropriate time to consider an updated Better Care Fund Plan that reflects updated guidance prior to submission to Government.

8. Refreshed Joint Health & Wellbeing Strategy, Targets and Indicators (Pages 125 - 154)

2:25

Persons Responsible: Members of the Health & Wellbeing Board

Persons giving reports: Director of Public Health, Director for Children's Services and Director for Social & Community Services.

A revised draft version of the Strategy (**HWB8**) is presented for discussion and decision. This will include proposed outcomes for 2014-15 to show progress in delivering improvement in priority areas.

Comments from the Oxfordshire Joint Health Overview & Scrutiny Committee which met on 3 July are attached at **HWB8**.

Action Required: to approve the revised Health & Wellbeing Strategy for 2014 - 15

9. Reports on Quality Issues (Pages 155 - 192)

2:45

Board Members responsible: Clinical Chair, OCCG; Director for Social & Community Services and Director for Children's Services.

Persons giving reports: As indicated below.

(a) Review of Adult Learning Disability Health & Social Care Services – A report outlining the review of Adult Learning Disability Health & Social Care Services (HWB9**) will be presented by the Director for Social & Community Services and the Clinical Chair, OCCG.**

The Health and Wellbeing Board is asked to note the background and reasons for proposing to review learning disability services in Oxfordshire and agree the approach being taken by Oxfordshire County Council and

Oxfordshire Clinical Commissioning Group. The majority of learning disability health and social care services in Oxfordshire are currently provided by Southern Health NHS Foundation Trust (Southern Health).

- (b) Care Quality Commission (CQC) - A summary report of the recent CQC inspection on Oxford University Hospitals NHS Trust (OUHT) will be presented by Sir Jonathan Michael, Chief Executive, OUHT (**HWB9**).
- (c) OFSTED Inspection of Children's Services – A report (**HWB9**) and presentation will be given by the Deputy Director for Children's Social Care & Youth Offending Service on the outcomes of the recent OFSTED inspection of the County Council's Children's Services.

The full report can be found at the following link:
<http://www.ofsted.gov.uk/local-authorities/oxfordshire>

- (d) Winterbourne View – A summarised shared Improvement Plan and covering report is before the Board (**HWB9**).

The Health and Wellbeing Board is asked to note the strategic intentions of the Winterbourne Improvement Plan for Oxfordshire and monitor delivery of the action plan.

Action Required: to receive the reports and to approve any recommendations contained within them, as indicated above.

10. Healthwatch Oxfordshire - update (Pages 193 - 208)

3:35

Board Member responsible: Jean Nunn - Price, Chair of Healthwatch Oxfordshire
Person giving report: Jean Nunn - Price

Jean Nunn - Price will present the report of Healthwatch Oxfordshire (**HWB10**) which includes findings from recent research and issues of concern.

Action Required: to note the report.

11. Reports from Partnership Boards (Pages 209 - 212)

3:50

Oral reports on activities since the last meeting in March will be presented by:

- The Vice - Chairman of the Children & Young People Partnership Board;
- The Chairman of the Adult Health & Social Care Partnership Board, Cllr Mrs Judith Heathcoat;
- The Chairman of the Health Improvement Partnership Board, Cllr Mark Booty

The Board is asked to consider a report **HWB11** on the future of the Adult Health & Social Care Partnership Board.

Action Required: to

(a) receive updates from each Partnership Board; and

(b) consider the recommendations contained in the report HWB11 with regard to the future of the Adult Health & Social Care Partnership Board.

12. Protocol between the Health & Wellbeing Board and the Children's and Adult's Safeguarding Boards (Pages 213 - 218)

4:05

Board Members Responsible: All Members of the Health & Wellbeing Board
Person presenting report: Director of Public Health

A protocol between the Health & Wellbeing Board and the Adult and Children's Safeguarding Boards is presented for agreement (**HWB12**).

Action Required: *to agree the principles and further work required as set out in this paper to formalise and improve the relationships between the Health and Wellbeing Board and two Safeguarding Boards, and to delegate responsibility to the Director for Children's Services and the Director for Social and Community Services to work with the respective Chairs of the Safeguarding Boards to take this forward.*

13. Pharmaceutical Needs Assessment (Pages 219 - 220)

4:15

Board Member Responsible: Director of Public Health
Person giving report: Director of Public Health

A report is before the Board at **HWB13**.

Action Required: *to note progress with this work and to delegate the authority to approve the draft PNA document for consultation to the Director of Public Health, following consultation with the Chairman and Vice – Chairman of this Board.*

14. PAPERS FOR INFORMATION ONLY (Pages 221 - 222)

A written summary of communications received by the Chairman of the Board since the last meeting and responses given (attached).

